

**BROOMFIELD ROTARY CHARITABLE FOUNDATION, INC.
GENERAL GRANT APPLICATION GUIDELINES**

Broomfield Rotary Charitable Foundation (BRCF) awards grants that further BRCF's charitable and educational purposes. Generally, those purposes are to provide and promote community service, humanitarian service, assistance to the poor and underprivileged, education, health and intergenerational understanding, goodwill and peace, both in and around Broomfield, Colorado, and internationally. BRCF also has established a fund to benefit the families of Broomfield police officers and fire fighters injured or killed in the line of duty (the Police and Fire Fund). Application for these grants must go through the Broomfield Police Department or the North Metro Fire and Rescue District.

Grant requests for the following will NOT be considered: general overhead funds; capital campaigns; grants to individuals; trip and event sponsorships; scholarships; grants that would influence legislation or elections; and grants for religious purposes. However, the restriction on grants for religious purposes does not preclude grants for activities that otherwise qualify and happen to be supported by one or more religious organizations.

BRCF's receipt of a grant application does not create or imply any obligation on the part of BRCF to honor the request. Similarly, the provision of a grant to an applicant on one occasion does not create or imply any obligation on the part of BRCF to grant funds to that applicant on any future occasion. On the contrary, BRCF anticipates that it will consistently receive more requests for grants than it has funds. Thus, BRCF will necessarily have to deny or only partially grant meritorious requests. **All** decisions regarding grant requests are within the discretion of BRCF's Board of Directors and are made based on a variety of factors, including the number, size and merit of the grant requests received at any given time.

All grant requests must be in writing and on the letterhead (if available) of the requesting organization. Please provide all of the information requested. If any of the requested information is unavailable or you believe that some of the requested information is not relevant to your particular grant request, provide an explanation. Be concise in preparing your request. For the purpose of reproducing copies for review it is highly desired that the application be typed.